



AHMADIYYA
MUSLIM JAMA'AT
Canada



Position Title: Teaching Staff, 'Aisha Academy Canada

Department: National Department of Ta'lim

Immediate Supervisor: Principal, 'Aisha Academy Canada

No. of Positions available: **Multiple**

POSITION OVERVIEW

Girls' Hizful Qur'an School (GHQS) Canada is administered by 'Aisha Academy Canada. GHQS is an institute dedicated to instilling the love of the Holy Qur'an in the hearts and minds of young girls. The Hifz course is geared towards the memorization of the Holy Qur'an, leading to the title of 'Hafiza Al Qur'an'. GHQS has launched four new short courses as well.

We are seeking dedicated, passionate, and knowledgeable **Teaching staff for regular Hifz Program and all shot courses being offered at the Academy.** The ideal candidate should have a strong background in Islamic studies, excellent language skills, teaching experience, computer literacy skills, and a positive attitude. The instructor will be responsible for delivering high-quality education, mentoring students, and fostering a positive learning environment.

The Qur'an Teacher at Girls' Hizful Qur'an School will be responsible for instructing and guiding students in memorization, recitation, understanding, and application of the Holy Qur'an. This role involves creating a supportive and engaging learning environment that fosters spiritual growth, memorization skills, and deep comprehension of Islamic teachings. If you are a dedicated educator with a passion for teaching, we invite you to apply for this position.

RESPONSIBILITIES

- Teach students proper Tajweed (pronunciation) and Tarteel (recitation) techniques.
- Guide students in memorization (Hifz) of the Holy Qur'an with proper understanding and interpretation.
- Conduct regular review sessions to reinforce memorized portions and correct mistakes.
- Develop and adapt lesson plans, curriculum materials, and assessments to suit students' learning levels and abilities.
- Create innovative and effective teaching methods to engage students and facilitate Qur'anic learning.
- Serve as a mentor and spiritual guide, instilling moral and ethical values derived from the Holy Qur'an.
- Encourage students to embody the teachings of the Holy Qur'an in their daily lives.
- Track and evaluate individual student progress in memorization and understanding of the Holy Qur'an.
- Communicate effectively with parents/guardians about students' achievements, challenges, and areas needing improvement.
- Maintain a positive and respectful classroom environment conducive to learning and spiritual growth.
- Enforce discipline with fairness and compassion, fostering a culture of mutual respect among students.
- Employ various teaching strategies and instructional methods to cater to diverse learning styles and ensure student engagement and understanding.
- Establish and maintain a respectful and disciplined classroom atmosphere that encourages active participation and mutual respect among students.
- Foster a safe and nurturing environment for students, taking into consideration their emotional well-being and individual learning needs.
- Engage in ongoing professional development activities to stay abreast of advancements in teaching methodologies and subject knowledge.
- Stay updated with advancements in educational practices and incorporate relevant innovations into teaching.
- Attend workshops, seminars, and conferences to enhance teaching skills and subject matter expertise.
- Assist in organizing the academy's events and assemblies, when applicable.
- Maintain regular office hours to assist students and address queries.

- Liaise between students, school administration, and all stakeholders to foster effective communication.
- As a representative of Islam Ahmadiyyat, serve as an inspirational role model for students. Demonstrate the values of kindness, patience, and perseverance in your interactions with students and colleagues.
- Perform other responsibilities and duties as assigned within the scope of the role.

QUALIFICATIONS

- A Bachelor's degree or equivalent with a combination of a minimum of 2 to 3 years of previous experience teaching the Holy Qur'an memorization, Qur'anic studies or Islamic education is required.
- Strong knowledge and proficiency in Tajweed rules and Qur'anic recitation, memorization of the Holy Qur'an (Hafiza) with excellent understanding and interpretation is preferred.
- Demonstrated exceptional knowledge and understanding of the subject matter, with a proven track record of consistently delivering outstanding results.
- Demonstrated understanding of the Nizam-e-Jama'at (organizational structure) and knowledge of Islam Ahmadiyyat. Candidate should be in good standing within the Jama'at and in commitment to our religious principles.
- Familiarity with technology-enhanced teaching tools and virtual learning environments is a **must**.
- Proficient computer literacy skills, GSuite, Microsoft Office, Google's Jamboard/Miro/Microsoft Whiteboard.
- Demonstrated commitment to ongoing professional development to stay up-to-date with educational best practices and trends.
- Demonstrated proficiency in the English language, with exceptional written, verbal, and interpersonal communication skills is a **must**.
- Excellent organizational and presentation skills.

When applying for the position, please include the following:

- [Employment Application Form](#) (Click '[here](#)' to get the Form)
- Resume and cover letter
- Copy of Teachers' Certificate Program, if applicable.
- Names and contact information of at least two recent professional references and one personal reference.
- Vulnerable Sector Check (VSC) is required for this position.** *(This can be submitted within 4 weeks of confirmation of the employment offer).*

Interested Candidates can apply with confidence and a Spirit of Waqf by sending their resume to apply@aishaacademy.ca.

Job Type: Part-time, In-person/Remote

Schedule: Evening/Morning

Start Date: This position is set to start in **January 2024**.

Deadline for applications: We thank all applicants for their interest, however, only those selected for an interview will be contacted. Interviews will be conducted on a rolling basis as applications of qualified candidates are received. Please note, successful candidates will be required to submit a current Police Vulnerable Sector Screening Certificate, where applicable.

For further information, please contact:

talim@ahmadiyya.ca or board.chair@aishaacademy.ca